



Home of the Bears!

BOULDER CREEK SCHOOL

For the 2020-2021 school year, please refer to the district's attached Handbook Addendum - Enterprise Elementary School District SCHOOL REOPENING PLAN, Addressing the Challenges of COVID-19

**505 Springer Drive, Redding, CA 96003
(530) 224-4140
Office Hours: Monday - Friday, 7:00 a.m. -4:00 p.m.**

**Tina Croes, Principal
Robert Shaw, Associate Principal
Nancy Walker, Assistant Principal
Deanna Barnes, School Secretary**

Welcome!

Welcome to Boulder Creek School, "Home of the Bears." We are excited to have you as a part of our Boulder Creek family. We are committed to excellence, and it is our goal to establish a partnership with you while providing a rich and supportive learning environment that nurtures the development of every child.

The information in this handbook will help you become familiar with the procedures and rules at Boulder Creek School. Please take time to read through the handbook with your child. Should you have any questions, please feel free to contact the school office or your child's teacher.

Boulder Creek Mission Statement

Boulder Creek School is dedicated to creating a loving community united in helping students become confident, caring, respectful, responsible, and educated citizens. Boulder Creek will strive to:

- ★ *celebrate student success*
- ★ *provide students with the necessary tools to meet challenges*
- ★ *foster the love of learning*
- ★ *value each child's uniqueness and differences*
- ★ *provide opportunities for each child to reach their full potential*
- ★ *develop the child's feelings of self-worth and accomplishment*
- ★ *create a safe, loving, respectful environment.*



ARRIVAL AND DISMISSAL EXPECTATIONS

The law states the school and parents share in the responsibility of a student's conduct to and from school. The same good behavior expected from students at school is expected from them as they travel back and forth to school.

Boulder Creek is a **closed campus** and all foot traffic is channeled through the main (office) entrance during school hours to help us monitor the people entering/exiting campus. We ask for your cooperation with our routines, procedures and protocols to ensure the safety of our students as well as school property.

Please help us enforce these safety guidelines:

- 1) The front office will be open between the hours of 7:00 a.m. - 4:00 p.m. on school days, except in the event of a school lockdown.
- 2) **Before school** and **after school** the gates on the east side of campus (at the back drop-off loop), on the front side of campus (between the Kindergarten playground and the cafeteria), and the front west side of campus (near the office) will be opened to allow for traffic flow with students and parents entering and leaving campus.
 - a) **Arrival Regular and Minimum Days:** The four above-mentioned gates will be open between 7:30 a.m. and 8:15 a.m. for students to enter the campus without coming through the office.
 - b) **Dismissal Regular Days:** These gates will also be open from 1:40 p.m. - 2:20 p.m. during dismissal.
 - c) **Dismissal Minimum Days:** These gates will be open from 12:45 – 1:25.
- 3) **Between the hours of 8:15 a.m. and 1:40 p.m. (8:15-12:45 on minimum days),** parents, students, adults and other visitors to campus must **use the main entrance through the school office.** Visitors will be required to sign in and receive a guest pass. This is to secure campus and monitor those present on the Boulder Creek campus.
- 4) Please **do not hop fences or ask other adults or students to open gates** during the closed campus school hours.

Please note that the **bus loop gate WILL NOT** be unlocked for drop-off and pick-up. The gate will only be opened upon the arrival of the bus for the bus riders only. The gate will then be locked again. Do not use the bus loop for drop-off or pick-up as the gate will be locked and students will not be able to enter. *YMCA parents should enter the YMCA, room 28, from the back parking lot.*

ARRIVAL AND DISMISSAL EXPECTATIONS (continued)

Supervision for students does not begin until 7:30 a.m. For this reason, students may not arrive at school before 7:30. Students **MUST** report to the cafeteria or playground upon arrival to school. A student may report to his/her classroom **ONLY IF HIS/HER TEACHER HAS GRANTED PRE-ARRANGED, EARLY-MORNING ENTRY UNDER THE TEACHER'S SUPERVISION**. If permission is given, classrooms can only be accessed through the exterior doors.

To ensure the safety of all children, students must be picked up at their dismissal times. The school does not provide supervision for students after 2:20 p.m. on regular days and 1:20 p.m. on minimum days. Every Monday is a minimum day. If students are not picked up by the aforementioned times, they will be escorted to the office. Parents will then be required to go to the office to check students out. Remember this is to ensure your child's safety, so please be prompt when picking up your child.

Students waiting for the bus after school must do so in the designated area where there is supervision.

Students arriving late or leaving early must be checked in or out through the office.

Students with Inter-District or Intra-District Agreements who are consistently tardy, absent, or not picked up on time may jeopardize their Inter-District or Intra-District Agreements.

AFTER SCHOOL PROGRAM (YMCA)

The YMCA provides an after-school program for Boulder Creek students. It is designed to provide fun activities, clubs, and homework help. Contact the YMCA Boulder Creek After School Program at 224-0952.

LIBRARY

The library is open on school days from 7:50 a.m. to 2:30 p.m. Students are encouraged to use the library for the purpose of checking out reading books, taking Accelerated Reader tests, and/or conducting research. Students are expected to care for all library materials and return books in good condition. Parents are responsible for lost or damaged library materials and will be charged for replacement costs.

RESPECT AND SCHOOL PRIDE

SCHOOL SAFETY PLAN: In accordance with EESD Board Policy, Boulder Creek School has a comprehensive School Safety Plan. The plan is reviewed annually with the School Site Council and practiced regularly to ensure the safety of all students and staff should an emergency arise. Our School Resource Officer and school administration work together to practice designated drills. Parents can support the safety of our students by instructing their children to obey the directions of their teachers, yard duty supervisors, office and support staff, bus drivers (if riding), and administrators. All visitors are required to sign in at the front office and obtain a visitor's pass. Copies of our safety plan may be obtained from the main office.



DRESS CODE

DRESS CODE AND GROOMING

It is the responsibility of the District to ensure an environment that promotes learning. Students must be neat, clean, well-groomed, and ready to learn. Clothing and hairstyles must be appropriate and not interfere with instruction. In the best interest of children and the school, students must adhere to the following:

- Clothing shall cover undergarments and torso at all times and may not have skin-revealing holes or rips above the mid-thigh.
- Garments may not be too tight or too revealing.
- Dresses and skirts shall be at least mid-thigh in length.
- Shorts must have a minimum 3” inseam AND not be too revealing.
- Pajamas are allowed only on designated spirit days or special events planned by school administration.
- Safe footwear must be worn at all times and allow for participation in PE. Flip flops, sandals without a back strap, and skate shoes are not permitted.
- Hats may be worn outdoors for sun protection or warmth.
- No low-hanging or sagging garments; undergarments must be covered.
- For safety reasons, dangling, sharp, heavy jewelry or accessories are not permitted.
- No clothing, jewelry or personal items that bear statements or pictures that are obscene or profane, advocate illegal, sexual, or violent behavior, alcohol, tobacco, or other drugs, violence, racism, gang-related, or make sexual innuendos will be allowed.
- Face painting, hair coloring, or body piercing that cause a disruption or safety concern are not allowed. Hair may not be sprayed with any coloring that would drip when wet.

Administration will determine whether or not any of the above guidelines are a distraction or potential distraction to the learning environment at school and constitute a violation. Physical Education teachers may require separate dress for physical education instruction, which may be a specific physical education uniform. Requirements for safety, health, and cleanliness will be enforced when appropriate.



ACADEMIC EXCELLENCE

HOMework POLICY

The staff at Boulder Creek Elementary School believes homework plays an important role in the education of children. Nightly reading is critical for your child's academic success. Therefore, nightly reading should be assigned to each child. Homework should reinforce concepts that have already been introduced by the classroom teacher. Students should be able to successfully complete homework assignments with minimal help from adults. At times, projects may be included as homework. All students should have access to the necessary material to complete the project. If you need help with materials please contact your child's teacher.

Nightly Reading Guidelines

Kindergarten	15 minutes per night
First Grade	15-20 minutes per night
Second Grade	15-20 minutes per night
Third Grade	20-30 minutes per night
Fourth Grade	20 minutes per night
Fifth Grade	30 minutes per night
Sixth Grade	30 minutes per night
Seventh Grade	30 minutes per night
Eighth Grade	30 minutes per night

Additional Homework Guidelines

Kindergarten	10-15 minutes per night
First Grade	10-20 minutes per night
Second Grade	15-25 minutes per night
Third Grade	20-30 minutes per night
Fourth Grade	25-40 minutes per night
Fifth Grade	30-45 minutes per night
Sixth Grade	35-50 minutes per night
Seventh Grade	40-55 minutes per night
Eighth Grade	45-60 minutes per night

Remember these are guidelines. Some children may need a bit more time to complete their homework. If homework becomes burdensome, please contact your child's teacher.



Teacher Responsibility

Teachers will follow Boulder Creek homework guidelines and will communicate class homework assignments to parents and students on a weekly or daily basis. Teachers will distribute an informational letter to parents explaining class expectations, grading and homework policies. Teachers will inform parents about homework expectations throughout the school year including during Back to School Night and in parent newsletters. If a student repeatedly fails to complete homework, parents/guardians will be notified. If parents have questions about homework, they can contact teachers via email, in writing or in person. Teachers will respond to parent questions promptly. Homework will not be assigned as punishment. 6th-8th grade teachers will coordinate

assignments as needed, and will provide a progress report every three weeks. Parents of middle school students may access their child's grades online at: boulder creek.eesd.net. Click on the PowerSchool Parent Login. Use of this site requires a username and password that will be provided by our district office and mailed to you after the school year is underway. Junior high teachers voluntarily maintain class web sites which can be accessed at: boulder creek.eesd.net.

Guidelines for Parents

Parents can help students with homework by:

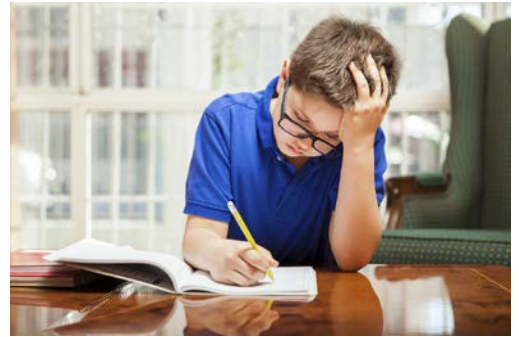
- ★ Attending Back to School Night
- ★ Showing interest in student's school work
- ★ Checking to see if homework assignments are complete
- ★ Encouraging student to complete homework
- ★ Providing a regular time and quiet place for students to complete homework and discussing concerns with teacher if homework seems to be causing problems for the student
- ★ Staying connected with teachers by checking grades online (6th–8th grade), reviewing progress reports, attending conferences, and reading newsletters.
- ★ Encourage positive patterns of food, exercise, and sleep



Guidelines for Students

Students will be most successful by:

- ★ Coming to school with the necessary supplies
- ★ Asking for clarification of assignments and for help when needed
- ★ Scheduling a regular time and quiet place to complete homework
- ★ Completing homework and handing it in when it is due
- ★ Doing his or her best on homework assignments
- ★ Taking home and using daily assignment calendars, textbooks, and supplies
- ★ Grades 4-8 thoroughly completing their daily planner
- ★ Sharing class and school assignments and expectations with parents.
- ★ Maintain a positive attitude and positive character traits.



RESOURCES

Your child's teacher and his/her peers are always great resources to help with homework. Many teachers use their own time to stay after school and help students with homework. Students can also build relationships with classmates to study and work together outside of class to complete projects and homework assignments. Grades 4-8 may have access to some form of homework club.

HOMEWORK REQUESTS DUE TO ABSENCES

Homework requests may be made if a student is absent from school. Please allow 24 hours for teachers to assemble the needed work and deliver to the office. All assignments can be picked up in the office after 3PM. The completed work should be returned to the teacher(s) when the student returns to school, unless other arrangements are made. Additionally, homework assignments can be accessed through the 6-8th grade teachers' websites.

REPORT CARDS

Report cards will be issued at the end of each trimester. For the first and second trimester, parents will be given report cards during their conference time. If you are unable to attend your child's conference, report cards will be sent home. The third trimester report card will be sent home with students at the end of the school year.

STUDENT RECOGNITION

During the year students are recognized in the following ways:

- ★ Positive Character Trait
- ★ Golden Bear
- ★ 4th-8th Grades Awards Assemblies
- ★ Academics
- ★ 'Caught You Being Good'
- ★ Principal's Math Challenge
- ★ Positive Principal Calls



ACADEMIC HONESTY

Boulder Creek students are expected to develop the highest standards of academic honesty. Most students conduct themselves with integrity and are disturbed when they observe others cheating. Cheating harms our community in many ways. Honest students are frustrated by the unfairness of undetected, and therefore unpunished, cheating. Students who are dishonest about their academic work also cheat themselves of a real education. They rob themselves, not only of important knowledge, but also of the experience of learning how to learn. In the workplace, students will learn most professions have a code of ethics, and standards to which they will be expected to adhere. At Boulder Creek, students are expected to practice the integrity they must demonstrate later in life. For all of these reasons, academic misconduct is considered a serious offense.

What is academic misconduct? Students are guilty of cheating when they present, as their own, work they did not do. Students are also guilty of cheating if they help someone else to cheat. One of the most common forms of cheating is plagiarism, which is using another's words or ideas without giving proper credit. Teachers discuss the topic of plagiarism, as well as examples, with their students as appropriate. The temptation to cheat can be eliminated by developing and practicing sound study habits, keeping up on class work as it is assigned, and by making good use of the help offered. Parents and students are strongly encouraged to communicate with the teacher if the student is encountering emotional and/or health problems that distract from studies and interfere with concentration.



TECHNOLOGY

All students receive instruction in appropriate digital citizenship. Students in grades 4-8 receive additional training in Internet safety and anti-cyberbullying. To prepare students to compete in a technological world, the district has implemented cutting-edge applications of technology to enhance in-depth learning and promote innovation. Each student has access to Chromebooks in the classroom. Every classroom also utilizes InterWrite technology as a tool for teaching and learning. Students may use technology to collaborate on projects through shared applications. Although the district maintains strict firewalls, students should only access internet sites condoned by school staff.

STUDENT SUPPORT SERVICES AND PROGRAMS

STUDENT STUDY TEAM (SST): A Student Study Team (SST) is an efficient and effective way to bring together all resources in the best interest of helping students. The team is made up of special education teacher, classroom teachers, the school psychologist and/or counselor, the parent, and the administrator. When appropriate, the student will also attend. Students may be referred to the SST Team by a teacher, parent, counselor, health clerk, administrator, or psychologist. When a student is referred, information is gathered concerning academics, discipline, behavior, and health. Students are most successful when there is a cooperative effort between parents and school personnel in a spirit of shared

responsibility. The SST meets at the school to explore and problem-solve, in order to help and support students having difficulties in class. The team is a problem solving body that can help define the needs of the students and school, and help translate those needs into a plan of action.

SCHOOL COUNSELOR: A counselor is on site to provide additional support to students as needed. Parent permission must be obtained in order for students to receive counseling services. School counseling is designed to be a short-term reinforcement (not in-depth therapy) in order to provide students with tools to negotiate and cope with challenges they may be facing.

SECOND STEP CURRICULUM: Second Step is a curriculum designed to reduce impulsive and aggressive behavior in children by increasing social competency skills. Students are taught to reduce impulsive, high-risk, and aggressive behaviors and increase their socio-emotional competence and other protective factors. Group discussion, modeling, coaching, and practice are used to increase students' social competence, risk assessment, decision-making ability, self-regulation, and positive goal setting. The program's lesson content varies by grade level and is organized into three skill-building units covering the following.

- ❖ Empathy – teaches children to identify and understand their own emotions and those of others.
- ❖ Impulse Control and Problem Solving – helps children choose positive goals, reduce impulsiveness, and evaluate consequences of their behavior in terms of safety, fairness, and impact on others.
- ❖ Anger Management – enables children to manage emotional reactions and engage in decision-making.

LOVE AND LOGIC (www.loveandlogic.com): Love and Logic, a philosophy espoused by Dr. Charles Fay, is a way of working with children that puts parents and teachers in a positive position of reasonable control, teaches children to be responsible, and prepares children to live in a world with many choices and consequences. Respect and dignity for self and others is emphasized. Classes are taught by individuals who have received training on Love and Logic.



PROGRESSIVE DISCIPLINE PLAN

CORE BELIEFS ABOUT DISCIPLINE

At Boulder Creek School it is our goal to promote positive behavior, responsibility, and the joy of learning. Each child is a unique individual with unique personal, social, and educational needs. As a result, every disciplinary situation is unique in nature. Consequences for misbehavior provide the best learning value when matched to the unique student and the unique situation. The odds for children learning from their mistakes increase dramatically when children see a reasonable connection between their behavior and the resulting consequences.

The Boulder Creek School staff dedicates itself to following a set of core beliefs that provide a guide for dealing with student discipline. These core beliefs guide our attempts to individualize disciplinary procedures and to help students see reasonable connections between their behavior and the resulting consequences.

Since these core beliefs provide the guiding light for our professional decisions, the staff encourages parents to bring concerns and questions to us in the event that we operate in ways that appear to be inconsistent with these core beliefs.

The following list of core beliefs outlines the professional actions and attitudes of all staff members in this school:

- We believe that every attempt should be made to maintain the dignity of both the adult and the student.
- We believe that students should be guided and expected to solve the problems they create/encounter without making problems for anyone else.
- We believe that students should be given the opportunity to make decisions, take responsibility, and learn from the outcomes whether the consequences are good or bad.
- We believe that students should have the opportunity to tell their side of the story when consequences appear to be unfair.
- We believe that there should be a logical connection between misbehavior and resulting consequences.

POSITIVE DISCIPLINE

At Boulder Creek, our first choice of discipline is always positive. We seek opportunities to use positive reinforcement such as Positive Praise, Golden Bears – Grades 1-5, Positive Principal Calls, Caught You Being Good Slips, Lunch with the Principal, and 4th-8th Grade Recognition Assemblies, among others, to reinforce a positive culture on our campus.

BEHAVIOR EXPECTATIONS

Behavioral expectations are based upon positive character traits taught and reinforced regularly at school. All students should strive to exhibit, through their words and actions, a positive attitude, respect for all, and integrity. In addition, students should do the right thing and show efforts toward learning. Below are some examples of specific expected behaviors at school:

- ★ Any act that could result in physical injury to you or others is not permitted. **NO FIGHTING IS ALLOWED**
- ★ **TREAT OTHERS AS YOU WANT TO BE TREATED**
- ★ Respect the property of the school and others.
- ★ Name calling, threatening, pushing, and fighting are not appropriate or acceptable responses to resolving problems and will not be tolerated.
- ★ Profanity and abusive language is not permitted.
- ★ Items that are distractions to the learning environment should be left at home (gum, toys, etc.).
- ★ Please leave all electronic items at home. Items may be confiscated by staff and taken to the office. Parents may need to retrieve these items. The school is not responsible for lost or damaged items which should not have been brought to school.
- ★ Children may not trade or give away money or personal possessions during the school day. They also may not buy or sell items.
- ★ During school time, students must have a hall pass when reporting to the office, library, restroom or any other place on campus that is not the classroom or playground. Passes are available from teachers or yard duty aides.
- ★ No student is to be in a classroom unless an adult is present.
- ★ Students are expected to be respectful to each other and the adults who work at Boulder Creek School.
- ★ Students will follow the directions given by the adults who work at Boulder Creek School.
- ★ When the bell sounds, all games will stop, and the students will immediately walk to their class or class lines.
- ★ Food is to be eaten in designated areas only.
- ★ Use the correct behavior in designated areas: playground, cafeteria, library, walkways, bathrooms, and classrooms.
- ★ Main building hallways will be locked until 8:00 am. Students should enter class in the morning from the classroom's exterior door.
- ★ No energy drinks are allowed at school. Examples: Red Bull, Rock Star, Monster. Sodas and coffee drinks are strongly discouraged and will not be allowed inside the classrooms.

DISCIPLINE PLAN AND EXPECTATIONS

	BE SAFE	BE RESPECTFUL AND RESPONSIBLE
CAFETERIA	Walk at all times Keep hands and feet to yourself Wash hands before eating	Talk in a quiet voice Leave area clean Use good manners
HALLWAY	Walk at all times Keep hands and feet to yourself	Use quiet voices Carry playground equipment Always carry a pass
LIBRARY	Walk at all times	Use appropriate tone of voice Be respectful to library staff Treat books with care
RESTROOM	Wash hands with soap and water Get a pass when using restroom at recess	Keep restrooms clean Use quiet voice in bathroom No playing in bathroom
LINE BEHAVIOR	Keep your hands and feet to yourself	Keep your place in line No cuts or saving places Hands and feet to self and use quiet voices
ARRIVAL & DISMISSAL AREAS	Stay in designated areas Do not enter parking lot without an adult	Follow directions of safety patrol and adults on duty Keep hands and feet to yourself Show respect to others

PROGRESSIVE DISCIPLINE GUIDELINES

Inappropriate behavior, not prevented through Boulder Creek's Positive Behavior Plan, fall into three levels of offenses. Each level is addressed either by the classroom teacher or the school administration.

Examples of Level 1 Offenses

Level 1 offenses are handled by the teacher in conjunction with the classroom management plan. Teacher documentation of behavior and action highly suggested.

Level 1 Offenses

Teacher applies consequences according to classroom management plan.

- Disruptive Behavior
- Dress-code Violation (refer to administration for clothing change)
- Not following directions
- Excessive Talking
- Inappropriate noise-making
- General disrespect
- Teasing/put-downs
- Mild Inappropriate body contact
- Name-calling
- Misuse of materials
- Mocking
- Eye-rolling
- Wandering
- Mild Inappropriate language

Examples of Level 2 Offenses

Level 2 offenses are handled by the teacher in conjunction with the classroom management plan. At least three interventions/strategies (with a minimum of one parent contact) must be implemented before an office referral may be made. Teacher will document behavior and action.

Level 2 Offenses

Teacher applies consequences according to classroom management plan. May result in an office referral.

- Back-talking/arguing
- Inappropriate gestures/language
- Open defiance
- Stealing
- Cheating/lying
- Throwing objects
- Inappropriate body contact

Examples of Level 3 Offenses

Level 3 offenses are automatic referrals to administration. Specific communication to administration and written documentation on referral must be completed by the teacher if the behavior occurred in the classroom. Other school staff must also refer students for level 3 offenses. Parent contact will be made by administration.

Level 3 Offenses

Administration will contact parent, apply consequence, and document administrative action.

- Fighting
- Ethnic slurs
- Obscene gestures
- Inappropriate touching
- Damaging property
- Extreme Defiance
- Repeated Bullying
- Threatening/taunting
- Pattern of stealing
- Use of profanity
- Harassment/Sexual Harassment

Zero Tolerance

Minimum consequence – suspension

- Leaving school without permission
- Assault with the intent to fight another student
- Weapons/facsimile of a weapon/dangerous instrument
- Drugs/Alcohol

Harassment and Bullying

Bullying is defined as the ongoing act of one or more individuals intimidating/targeting one or more persons through verbal, physical, mental, written, or electronic (“cyberbullying”) interactions. Bullying can create unnecessary and unwarranted anxiety that can affect student attendance, playing in the school yard or recreation areas, participating in or attending extra or co-curricular activities, or riding on the bus to and from school each day.

Racial, ethnic, religious, sexual, or disability harassment is any unwanted physical or verbal attention directed toward any person or persons that makes an individual feel inferior or uncomfortable. This attention may include racial, ethnic, religious, or sexual comments, name-calling, jokes, gestures, and/or graffiti.

- Students are strongly encouraged to take action if they observe it - “Don’t put up with put downs.”
- Students should report harassment or mistreatment by speaking to a teacher, counselor, or administrator, and students may do so confidentially.
- Students are asked to immediately report any inappropriate graffiti on desks, walls, or bathrooms so that it can be removed.
- Students who feel that they have been a victim of any form of harassment are asked to immediately report it to a teacher, counselor, or administrator.

Possible Disciplinary Actions (Levels 1-3 Offenses)

- Informal talk/verbal warning
- Phone call home
- Time out, loss of recess, clean-up, walk the field, suspension to the office
- Conference with student, teacher, administrator
- Detention during lunch, recess or after school (parent will always be contacted 24 hours in advance if after school detention is required)
- SARB (School Attendance Review Board) – poor attendance and extreme or habitual negative behaviors
- Revocation of inter-/intra-district agreement
- Suspension from school for one or more days by the teacher and/or administrator for severe infractions. Infractions involving smoking, controlled substances, firearms or other dangerous weapons or activities are to be referred directly to administration.
- Expulsion

EXTRA-CURRICULAR REQUIREMENTS

Boulder Creek offers a robust extra-curricular program with many clubs and after-school opportunities for student participation. Students are required to maintain the same eligibility requirements as outlined for our sports programs for any extra-curricular activity. Each student must have a 2.0 grade point average with no failing grades at the start of any club or extra-curricular activity. If a student struggles to maintain eligibility requirements during his/her participation in any these activities, it will be at the discretion of the club/extra-curricular coordinator and administration whether that student will be allowed to continue.

DANCES

Behavior expectations are identical to those of the regular school day. School rules and dress code apply during dances. Students will be allowed to attend dances if they meet the requirements outlined in the Boulder Creek Student-Athlete and Parent Handbook. Students must have a signed grade check/parent permission slip in hand in order to enter the dance.

Eligibility

Students must have a cumulative 2.0 Grade Point Average with no failing grades on their progress report. Discipline referrals will be reviewed by administration and participation in a dance will be determined by school administration. Students need to have good citizenship in order to attend a dance. Suspension from school during that trimester will result in the student not being eligible to participate in the next scheduled dance. An eligibility list will be determined prior to the dance.

Guidelines

Students need to arrive at the dance within 30 minutes of the dance starting time. The doors will be closed 30 minutes after the dance begins and students may no longer enter the dance. For the safety of your child, students must stay inside the facility until the dance is over. Students will not be allowed to leave the dance without a parent/guardian checking them out at the door. An emergency telephone number must be provided by parent/guardian indicating where the parent/guardian can be reached during the hours of the dance. Students must have a note if they plan to leave the dance with anyone other than their parent/guardian. The note must be signed by the parent/guardian and have a telephone number where the parent can be reached. The note must indicate who will be picking up the child. Students must meet the discipline guidelines outlined in the Boulder Creek Athletic/Activity Handbook.

STUDENT LEADERSHIP

Boulder Creek has an active Student Leadership program. Students entering grades 7-8 may apply for Student Leadership in the spring to serve the following school year. Student Leadership Representatives must abide by the same guidelines as athletes (See Athletic Guidelines).



PARENT AND COMMUNITY INVOLVEMENT

The Boulder Creek staff believes that providing a family-like environment strongly connected to our parent community is fundamental to the ongoing support and development of each student. With strong relationships intact, children have the freedom to discover and enjoy the process of reaching their fullest potential. It is with great commitment, hard work, and support from our entire school-community that we nurture our vision for Boulder Creek students. Furthermore, research overwhelmingly supports the power of schools, families, and community groups working together to support student learning. Results show that children tend to do better in school, stay in school longer, and like school more when this partnership exists.

ENGLISH LANGUAGE ADVISORY COMMITTEE (ELAC): The English Language Advisory Committee is composed of parents and staff at Boulder Creek dedicated to supporting the success of English Language Learner students. The ELAC meets at various times throughout the school year; all parents are invited to attend from both English Learning families as well as English-Proficient families. ELAC meetings focus on issues of concern to EL families, as well as advising the school on English Learner needs and recommendations for improvement of the EL program. Parents are encouraged to get involved in their ELAC team.

PARENT VOLUNTEERS: Parents are always encouraged to participate in their child's education in a variety of ways. Opportunities range from assisting in the classrooms, correcting papers, preparing materials, assisting with fundraisers, to chaperoning field trips.

Parent volunteers must always check in at the office and obtain a visitor's pass. Ask your child's teacher or inquire in the main office if you would like to help out at Boulder Creek School!

GOLDEN UMBRELLA FOSTER GRANDPARENT VOLUNTEERS: The Foster Grandparent Program offers seniors an opportunity to assist children or other senior citizens. Participants are screened, trained, and placed at a volunteer station. At Boulder Creek, there are typically at least two foster grandparents per year who serve 20 hours a week. They spend time with children giving one-one-one attention to their "grandkids." Children receive the type of companionship, special help, and individual attention that a grandparent can give.



HOME-TO-SCHOOL COMMUNICATIONS

CHANGE OF ADDRESS OR PHONE NUMBER If you move or your phone number changes, please notify the office at 224-4140 immediately. We must keep accurate, up-to-date information on file in case of an emergency.

PARENT CONFERENCES Parent conferences are held at the end of the 1st trimester in November and again at the end of the 2nd trimester in March. Your child's teacher will send home information about scheduling a parent/teacher conference at the end of the first and second trimesters so you can meet to discuss your child's progress.

BEAR FACTS NEWSLETTER Boulder Creek will publish a school newsletter monthly. The newsletter will be available online and it will be sent home via email. Hard copies will be available in the office upon request. Please be sure and read the newsletter each month, as it contains important information, upcoming events, and a monthly calendar.

TEACHER NEWSLETTER Boulder Creek teachers will send a minimum of one teacher newsletter per month.

EMAIL All teachers have email and check it daily. You can email them through the Boulder Creek webpage (boulder creek.eesd.net).

POWERSCHOOL-Online grades (6th-8th) PowerSchool is an online program that enables students and parents to access grades, assignments, and attendance records. This tool provides another means for parents and the school to stay connected. Families may access PowerSchool and view information regarding their child at any time. Parents will be provided passwords to activate the system. To log in, visit boulder creek.eesd.net, then click on the PowerSchool parent login on the right side of the screen.

TEACHER WEBSITES Our middle school teachers, as well as others, maintain teacher websites through Google Sites. These websites will have nightly homework, class reminders, due dates, field trip information, and access to online tools and grades. To access teacher websites go to bouldercreek.eesd.net and click the “faculty/staff” tab then “teacher websites” and a directory will be available.

SCHOOL MESSENGER PHONE SYSTEM

As part of our communication system with parents, the Enterprise Elementary School District uses the School Messenger system. The School Messenger system allows the superintendent or principals to send information that is time sensitive and relevant to the safety and education of students in our schools. During the school year, you will receive school messages related to upcoming parent nights, academic events and reminders such as early release days, as well as a weekly, Sunday night phone message about that week’s upcoming events. If your phone number changes please let the office staff know of the change in a timely manner.

SOCIAL MEDIA Boulder Creek updates its school Facebook page on a daily/weekly basis. You can find us @bouldercreekschool on Facebook. Click “Like” and “Follow” for up-to-date announcements and to see what interesting things are happening at school. We will respond to any direct messages to our Facebook page within 24 hours.



THE BOULDER CREEK MIDDLE SCHOOL PROGRAM

As a result of the continued requests and desires of students and parents, the Boulder Creek Middle School Program was established in 2008. Our middle school has continued to grow and evolve through the years as the needs of our students change. Our middle school staff places a sharp focus on the students themselves in order to cultivate confident, willing learners in the sixth, seventh and eighth grades. Teachers are capitalizing on the curiosity and interests of our students by helping them master subjects by connecting the core content to current, real-world events so that students want to ask more questions, find the answers, read more, and write about what they've learned. Accomplishing this, Boulder Creek will ensure our students are equipped to graduate high school and proceed to college or technical training. In addition to core academics, our middle school offers a wide variety of electives, clubs, sports, and extracurricular activities to enrich the all-around experience of our students.

ELECTIVE COURSES

Boulder Creek recognizes, honors, and seeks to help all students develop their innate gifts, talents, and abilities. Our elective program provides an opportunity for students to pursue individual activities and excel in areas that respond to their particular needs, strengths, and preferences. Students are offered a variety of elective options during each middle school grade-level elective block. Most of these courses are trimester offerings and will change three times during the year, while a few are year-long commitments. Students who need interventions may have academic support classes during this time. Students who earn Fs on trimester report cards forfeit electives and are enrolled in Graduation Class until their Fs are remediated. The following pages list classes that will be offered, but additional electives may also be offered this school year.

Outdoor Education Outdoor Education is geared to equip students with the necessary skills to both enjoy the outdoors and also problem-solve potentially harmful scenarios that occur in outdoor settings. The course includes wilderness survival skills, along with basic first aid, LNT (Leave No Traces) guidelines, plant identification, and orienteering.

S.E.E./ A.S.L Sign Language This course introduces students to a very different style of foreign language learning in American Sign Language. Students are given a basic understanding of sign language and are challenged to use only signing throughout their



time in class. You will not find a quieter classroom in all of Boulder Creek. Our program is uniquely crafted and unlike any other foreign language offered at the middle school level.

Theatrical Arts (Theatre) Theatrical Arts is a creative class that tailors to the visual learner. Students are challenged to express themselves by diving into the dramatic arts. Students will learn to act alongside other students, create costumes appropriate to a given dramatic presentation, create background sets, and engage in creative writing and character development.

Study Skills This course focuses on techniques and learning strategies to improve students' study skills. Emphasis is on students developing organization, time management and planning, test-taking strategies, active listening, and work completion. In addition, students will have ongoing opportunities to apply these skills to their daily class work and receive feedback to enhance their study habits.

Art Design (7th grade) Art Design will expose students to several different mediums of the Art world. Students will explore different art styles through teacher led lessons and research. In order to pick projects they find interesting, students will have the opportunity to give input if there is a specific type of art project they would like to try.



Art (6th grade) This elective will allow you to explore your love for art! In this elective we will be teaching you fun and unique ways to create pieces of artwork of various types from drawing techniques, to sculpting, to carving soap! You will also learn about some famous artists and learn some of their techniques that made them famous!

Recreational Games This elective will focus on increasing athletic skills, including: strategies of game play, rules of the game, game etiquette, and skills development in games. The games used in this class will be unique and will not be covered in the regular Physical Education class.

Beginning Band/Intermediate Band (6th Grade, year-long) No musical experience is required for this class! This year-long course is designed for students who bring very little experience playing a woodwind, brass, or percussion instrument to the class. We focus on the development of music literacy, including reading musical notation and rhythm, as well as developing technical skills on a woodwind, brass, or percussion instrument. Students will perform at a variety of concerts and events throughout the school year, and have the option of signing up to play a solo at the Solo and Ensemble Festival in early spring. Intermediate Band will prepare students for future participation in 7th/8th Concert Band, as well as high school band.

Concert Band (7th/8th Grade, year-long) This year-long course is recommended for students who have at least one year of experience playing a band instrument. This is the recommended class for students who have played an instrument throughout elementary school or who have completed Beginning Band at Boulder Creek or at another school. Students should already have some basic skills in reading music. This class would also be appropriate for students who may have never been in band, but have played other instruments, such as piano or string instruments. Students will continue to develop music-reading skills and more advanced playing techniques and will perform at a variety of concerts and events throughout the school year, and have the option of signing up to play a solo at the Solo and Ensemble Festival in early spring. The 7th/8th Band will prepare students for future participation in Concert Band, as well as high school band.

General Music/Concert and Show Choir (6th/7th/8th Grade, year-long) No musical experience is required for this class, though participation in previous music classes is a strong advantage. We begin by spending the first trimester (August - October) in General Music, developing music literacy, including reading/performing of musical notation and rhythm, as well as developing technical vocal skills. We transition to Concert Choir in second trimester (November-February), performing in the Winter Concert at the end of February. We finish the year as an ensemble cast for our annual Musical/Show Choir performance in late spring. This group also will serve in various performances at Boulder Creek and

around the city throughout the school year, and may serve as a basis for smaller, more advanced groups to develop as musical ambassadors for Boulder Creek to our community. Enrollment in this class is required in order to participate in more advanced opportunities that may develop over the school year.

Teacher's Assistant Teacher Assistant position provides students the opportunity to develop skills and behaviors essential for their development in our educational community. Teacher Assistants work under the direction and supervision of an assigned classroom teacher or librarian. Students will develop communication skills, develop ability to work with others and independently, and develop bonds throughout our K-8 community. Students will be placed randomly into Teacher Assistant positions based on the number of requesting teachers.

STEM (Science, Technology, Engineering and Mathematics) STEM pushes students to explore the world of Science, Technology, Engineering, and Mathematics. Students in STEM use both their minds as well as their hands to problem solve. Designing, testing, and redesigning are important aspects of many 21st century careers and STEM encourages students to think “outside the box.” This elective will focus on building simple machines, building robots (pending funding), using sensors, motors and controllers, and computer programming.



Digital STEM STEM goes digital with these fun and engaging design challenges. This is an opportunity for students to explore websites and complete challenges. This elective allows students to master technology tools and use them to create original works. Digital STEM challenges are designed to allow students to explore digital tools while creating something using the steps of the engineering design process. This is a hands-on, explore and learn as you go class, where students increase their knowledge in an exploration format.

Graduation Class Graduation class is oriented toward students who are working on fulfilling the middle school graduation requirements through remediation on i-Ready. Graduation class is assigned to students who need to finish the required 20 i-Ready lessons to remediate a failed grade from 2nd trimester 6th grade through the end of 8th grade. Graduation class will be assigned by teaching and administrative staff in lieu of elective classes.

Film Studies We will watch and analyze inspirational and/or meaningful films, often based on a true story, which will capture students' interests. We will discuss core themes and issues within these films and how they connect to students' lives and society today. Students will focus on the main character's positive character traits and how they affect the character's life and situation. Students will also relate their own traits to those of the character(s).



ATHLETIC HANDBOOK

Boulder Creek School recognizes the importance of athletics as an integral component of a student's complete educational development. We believe that all students should have an opportunity to participate in some form of interscholastic athletics and that such participation should encourage positive scholastic and social growth and achievement. All participants and teams will represent the school and community in a positive manner and will reflect the dedication and hard work that will be required to compete and be successful. Success will not be measured by records that are achieved by teams or individuals, but rather by the knowledge that each participant gave his/her best effort and prepared for each contest to the best of his/her ability. Boulder Creek recognizes that an effective athletic program is the product of responsible cooperation among the student-athlete, the coaching staff, the parents, and the administration.

STUDENT-ATHLETE GUIDELINES

SPORTSMANSHIP Participation in the athletic program requires adherence to the highest standards of good sportsmanship. Aspects of good sportsmanship include ensuring fairness in competition and exhibiting respect for the people and institutions associated with athletic contests. Participation in school sports programs is a privilege, not a right. To earn that privilege, student-athletes must abide by the rules and they must conduct themselves, on and off the court/field, as positive role models who exemplify good character. Student athletes will be held responsible for their actions in all areas where their school and team is represented, on the court and in the classroom.

GENERAL BEHAVIOR Profanity, unsportsmanlike conduct, throwing of equipment or any similar displays of immaturity, and disrespect to any person or institution will not be tolerated. Athletes accept responsibility for their actions both on and off the court/field. An athlete's language and behavior should not embarrass himself/herself, the team, the school, the district, or the community. Defiant behavior and back-talk toward any coach, school official, or game official will also not be tolerated.

Violations of the school's behavioral expectations may result in benching, the suspension or termination of the participation privilege and is within the sole discretion of the school administration.

SCHOOL/TEAM ATTENDANCE Attending all classes is a high priority for all student-athletes. Students must attend 50% (minimum) of the school day (4 periods), excluding lunch, in order to participate in practice or games that day (doctor's appointments excluded). An athlete must be present at all practices and games except for illness and family

emergencies. Each athlete is personally responsible for notifying his or her coach prior to an absence whenever possible. Coaches will provide athletes with their contact information. An unexcused absence from practice or a game may result in a limitation or suspension of playing time. A pattern of unexcused absences from practices and/or games will ultimately result in the athlete's removal from the team.

ACADEMIC ELIGIBILITY All student-athletes who wish to participate in an athletic activity at Boulder Creek School *must* meet the following requirements:

1. Maintain a minimum "C" average (2.0 GPA) with no "F's" in their overall academic program for the progress report period prior to their participation and for each succeeding progress report period during participation.
 - a. Athletic grade checks will be conducted every two weeks during a trimester (except for at the beginning of a trimester in which 3 weeks will be given before first grade check). The grade checks will be done on Monday and eligibility issues will be reported to the coaches immediately following.
 - b. If a student athlete becomes ineligible, he will be allowed to practice but not play in any games or dress down.
 - c. A student athlete will serve a minimum of one week on probation. The following Monday after a grade check, grades may be checked again and the athlete's competitive status reinstated.
 - d. If a student athlete is put on prohibition twice in the same sports season, they will be removed from the team.
2. Meet standards of satisfactory citizenship (responsibility).
3. Have a satisfactory attendance record as defined by board policy.
4. A student athlete may participate in only one school sport at a time.
 - a. The only exception to this rule is cheer practices prior to the cheer season when we have a cheer team. A cheerleader may practice when her current sport is **not** practicing; sports that are in "season of play" will receive practice priority over cheer.

EQUIPMENT The Enterprise School District, Boulder Creek School, and the Booster Club provide money to purchase and maintain proper equipment. Equipment is to be handled properly for financial reasons as well as to teach students responsibility.

1. All equipment/uniforms will be inventoried, numbered, and checked out by coaches.
2. Students are responsible for the security of their equipment and uniforms. In some cases, particularly with game uniforms, the replacement fee may be higher than the original purchase price because special processing and printing may be required to duplicate the uniform.
3. Students are expected to turn in the same piece(s) of equipment checked out to them.
4. Equipment should be returned in the same condition as it was received. Equipment and uniforms should be cleaned and washed before being returned. Students are expected to make arrangements to have torn or ripped clothing repaired prior to turning it into the coach.
5. All equipment must be returned within one week of the last game.
6. Students must return or pay for all equipment before they can practice or participate in another sport.
7. Students who leave a team prior to the end of the season must turn in their equipment and uniform within one week.

PARENT GUIDELINES

The role of the parent in the education of a student is crucial. The support shown in the home is often manifested in the ability of the student to accept the opportunities presented at school and in life.

At Boulder Creek we believe that the principles and value systems taught at home should be echoed at school and in the realm of athletic competition. We expect parents to help nurture an atmosphere of good sportsmanship. Respect, responsibility, compassion, and integrity are lifetime values taught through athletics. These are the principles of good

sportsmanship and character. With them, the spirit of competition thrives, fueled by honest rivalry, courteous relations and graceful acceptance of the results.

As a parent/guardian of a student-athlete at our school, your goals should include:

1. Promote a healthy lifestyle.
2. Realize that athletics are part of the educational experience, and the benefits of involvement go beyond the final score of a game.
3. Encourage our students to perform their best, just as we would urge them with their class work.
4. Participate in positive cheers that encourage our student-athletes; discourage any cheers that redirect that focus – including those that taunt and intimidate opponents, fans and officials.
5. Learn, understand, and respect the rules of the game, the officials who administer them and their decisions.
6. Respect the task our coaches face as teachers, and support them as they strive to educate our youth. Please do not approach a coach following a game. If you need to discuss his/her decisions and or strategies, please wait until the following school day at a more appropriate time to discuss your concerns.
7. In the North Valley Athletic Conference (grades 6-8), there is no rule regarding playing time. Playing time is at the sole discretion of the coach. Though our coaches care about developing each individual athlete and their skills, he/she will almost always make a decision based upon what is best for the TEAM and not individuals in game situations.
**Note: The Enterprise Elementary School District 5th Grade League Rules vary from year to year regarding playing time. Please ask your coach or school athletic director for this information.*
8. Respect our opponents as student-athletes, and acknowledge them for striving to do their best.
9. Develop a sense of dignity and civility under all circumstances.

You can have a major influence on your child's attitude about academics and athletics. The leadership role you take will help influence your child and our community for years to come.

Violation of the above parent/guardian guidelines could result in one or more of the following: a warning, removal from the venue, suspension, or further action to be decided by administration.

****SEE SPORTS HANDBOOK FOR POLICY ON CONCUSSIONS****



BOULDER CREEK INFORMATION AND SCHEDULES

2020/21 Bell Schedule	Important Information	Minimum Day Schedule
Kindergarten 8:15 Instruction Begins 9:35 - 9:50 Recess 11:05 - 11:45 Lunch 2:00 Dismissal	MINIMUM DAYS – Dismissal at 1:05 Every Monday	Kindergarten 8:10 Instruction Begins 9:35 - 9:50 Recess 10:50 - 11:30 Lunch 1:05 Dismissal
Primary (Grades 1-2) 8:15 Instruction Begins 9:35 - 9:49 Recess 11:15 - 11:55 Lunch 2:00 Dismissal	HOLIDAYS 9/2 Labor Day 11/11 Veterans’ Day 11/25-29 Thanksgiving Break 12/20-1/6 Christmas Break 1/20 Martin Luther King Day 2/17 Lincoln’s Birthday observed);President’s Day; 2/17-2/21 President’s Week 4/6-4/13 Spring Recess 5/25 Memorial Day *June 8th is Emergency Day, if needed - snow	Primary (Grades 1-2) 8:10 Instruction Begins 9:35 - 9:48 Recess 11:00 - 11:40 Lunch 1:05 Dismissal
3rd Grade 8:15 Instruction Begins 9:55 - 10:09 Recess 11:45 - 12:25 Lunch 2:00 Dismissal		3rd Grade 8:10 Instruction Begins 9:52 - 10:05 Recess 11:30 - 12:10 Lunch 1:05 Dismissal
4th Grade 8:00 Instruction Begins 9:55 - 10:09 Recess 11:55 - 12:25 Lunch 2:10 Dismissal	PARENT CONFERENCE DATES November 18-22 March 9-13	4th Grade 8:00 Instruction Begins 9:55 - 10:05 Recess 11:40 - 12:15 Lunch 1:05 Dismissal
5th Grade 8:00 Instruction Begins 9:55 - 10:10 Recess 12:00 - 12:30 Lunch 2:10 Dismissal	TRIMESTER DATES First Day of School August 14 10/31 First Trimester Ends 2/27 Second Trimester Ends 6/5 Third Trimester Ends Last Day of School June 5	5th Grade 8:00 Instruction Begins 9:55 - 10:05 Recess 11:50 - 12:25 Lunch 1:05 Dismissal
6-8th Grades 8:00 Instruction Begins 12:15-12:45 Lunch 2:10 Dismissal	SCHOOL OFFICE PHONE 224-4140 AFTER SCHOOL PROGRAM 224-0952	6-8th Grades 8:00 Instruction Begins 12:05-12:35 Lunch 1:05 Dismissal

FIND OUT MORE ON OUR SCHOOL WEBSITE:

bouldercreek.eesd.net

Important information such as the cafeteria menu, daily schedule, the monthly newsletter, and sports schedules can be accessed on our website.